



Claremont Housing Authority

BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES

Monday December 23, 2024, 2:00 p.m.
Ball Room, 243 Broad St., Claremont, NH

Commissioners in Attendance:

Charlene Lovett, Chairperson Mark Chamberlain
Candance Reed Susan Mochel
Michelle Aiken, Executive Director/Secretary – via phone

- 1. Roll Call, Quorum.** Ms. Lovett called the meeting to order. Roll call was taken; 4 commissioners were present. A quorum was established, and the meeting was convened.
- 2. Approve the Agenda.** A motion by Ms. Reed was made to accept the agenda as provided; seconded by Mr. Chamberlain. **Motion carried, 4 Ayes via roll call.**
- 3. Executive Director's Report:** Ms. Aiken advised the board that on the night of December 18th around 6:00pm there was a fire on the 4th floor. The sprinkler system did its job to put the fire out but it also did water damage to basically the first 3 apartments on each floor as it ran down the walls. Serv pro sent a crew out and was here by 11pm. The insurance adjuster has been contacted and came the next day. Serv Pro and an electrician will provide estimates for repairs. At this time the apartments have dehumidifiers in them to help dry them out. The Red Cross has been here, and they have provided us with cots and blankets, along with food in the Ball room. We are trying to make sure the displaced tenants have everything they need.
- 4. Adjournment** – A motion to adjourn the meeting was made by Ms. Reed; seconded by Mr. Chamberlain at 2:30 p.m.

Respectfully submitted,
Michelle Aiken, Secretary