



# Claremont Housing Authority

## BOARD OF COMMISSIONERS MEETING MINUTES

Friday May 17, 2024, 3:30 p.m.

Ball Room, 243 Broad St., Claremont, NH

### Commissioners in Attendance:

Charlene Lovett, Chairperson

Mark Chamberlain

Candance Reed

Doreen Needham

Michelle Aiken, Executive Director/Secretary

- 1. Roll Call, Quorum.** Ms. Lovett called the meeting to order at 3:30 p.m. Roll call was taken; 4 commissioners were present. A quorum was established, and the meeting convened.
- 2. Approve the Agenda.** A motion was made to accept the agenda as amended by Mr. Chamberlain; seconded by Ms. Reed. **Motion carried, 4 Ayes.**
- 3. Public Comment** – Mr. Peterson had some clarification questions on the A/C units. Mr. Craig Avery advised the board he felt that 5 years is not a reasonable time to get rid of a/c units and suggested using the efficiency rating as a guideline. He also believes our gun regulations are not within the law. Mr. Avery also advised that there is someone who visits frequently holstering a gun. Ms. Aiken will contact the lawyer to be sure we are following the law and within our rights. Ms. Diane Horne had complaints about dogs off lease in the fenced area and wanted to know what should happen when an incident is reported. Ms. Sarah Noble asked the board where we were with legal ramifications of the assault case, Ms. Aiken advised we are still waiting for the police reports and advise from our lawyer.
- 4. Non-public Session to discuss personnel** – A motion was made at 3:57 pm to go into non-public session to discuss per Section 91-A:3(c) by Ms. Lovett; seconded by Ms. Reed. **Motion carried 4 Ayes.**
- 5. Return from Non-public session** – A motion was made to come out of non-public session at 4:48 and back into public session by Mr. Chamberlain; seconded by Ms. Reed. **Motion carried 4 Ayes.**
- 6.** A motion was made by Ms. Reed to seal the minutes; seconded by Mr. Chamberlain. **Motion carried 4 Ayes.**
- 7. Adjournment** – A motion to adjourn the meeting was made by Ms. Reed; seconded by Ms. Needham at 4:55 p.m.

Respectfully submitted,  
Michelle Aiken, Secretary